



Mayor Robert Jakubowski
Director of Public Works, Parks, and Buildings

Commissioner Robert O. Lee
Director of Public Safety and Affairs

Commissioner Jeffrey Whitman
Director of Revenue and Finance

Agenda

Caucus Meeting

December 5, 2023
5:00 p.m.

****Public Notice****

Topic: Borough of Audubon Caucus Meeting
December 5, 2023, 05:00 PM Eastern Time (US and Canada)
Join Zoom Meeting

Meeting ID: 349 802 0449

Passcode: Audubon

MEETING CALLED TO ORDER

- I. **OPENING STATEMENT:** "Notice of this meeting has been provided in a legal notice published in the Courier Post and The Retrospect and posted in accordance with Title 10 of the New Jersey Statutes Annotated, specifying a 5:00 pm meeting time and that formal action may or may not be taken at all Caucus and Commissioners' Meetings."
- II. **FLAG SALUTE /EXIT DESIGNATIONS**
- III. **ROLL CALL**
- IV. **MOTION TO APPROVE THE MEETING MINUTES:**

Commissioner Meeting Minutes – November 21, 2023

Motion by:

Second by:

All in Favor

- V. **ORDINANCES FOR ACTION: N/A**

- VI. **RESOLUTIONS FOR ACTION:**

- **2023-164** Authorizing the Re-Appointment of Patricia Rossell as Trustee of the Audubon Free Public Library for five-year term January 1, 2024 to December 31, 2028
Motion by: *Second by:* *All in Favor*
- **2023-165** Authorizing the Re-Appointment of Maria Lario Schuman Trustee of the Audubon Free Public Library for five-year term January 1, 2024 to December 31, 2028
Motion by: *Second by:* *All in Favor*

- **2023-166** Authorizing the Execution of a Contract by and between The Borough of Audubon and the Greater Philadelphia YMCA for a Summer Program for the period June 17, 2024 through August 30, 2024.
Motion by: *Second by:* *All in Favor*

- **2023-167** Authorizing the Appointment of Robert Chabot, Independent Animal Care Services LLC, as Animal Control Officer for the Borough of Audubon for 2024
Motion by: *Second by:* *Roll Call*

- **2023-168** Authorizing the Submission of the FY2024 American Rescue Plan Firefighter Grant Application
Motion by: *Second by:* *Roll Call*

VII. DEPARTMENTAL REPORTS:

- Borough Administrator/Dir. of Public Works
- Chief Financial Officer
- Borough Clerk's Office
- Tax Collector
- Tax Assessor
- Police Chief
- Fire Chief
- OEM
- EMS
- Municipal Court
- Construction Code/Zoning
- Engineer
- Solicitor
- Library
- Rec Center
- Sustainable Audubon

- VIII. OPEN SESSION:** *Motion To Open*
- Motion by:* *Second by:* *All in Favor*
-
- Motion To Close*
- Motion by:* *Second by:* *All in Favor*

IX. COMMISSIONER COMMENTS:

X. CLOSED SESSION : (if necessary)

- XI. ADJOURNMENT:** *Motion by:* *Second by:* *All in Favor:*

RESOLUTION #2023-164

AUTHORIZING THE RE-APPOINTMENT OF PATRICIA ROSSELL AS TRUSTEE OF THE AUDUBON FREE PUBLIC LIBRARY

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the re-appointments of **Patricia Rossell** as Trustee to the Board of the Audubon Free Public Library for a five-year term 1/1/2024 to 12/31/2028.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Mayor Robert Jakubowski

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED:

RESOLUTION #2023-165

**AUTHORIZING THE RE-APPOINTMENT OF MARIA LARIO SCHUMAN AS TRUSTEE OF THE AUDUBON
FREE PUBLIC LIBRARY**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the re-appointments of **Mari Lario Schuman** as Trustee to the Board of the Audubon Free Public Library for a five-year term 1/1/2024 to 12/31/2028.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Mayor Robert Jakubowski

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED:

RESOLUTION #2023-166

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT BY AND BETWEEN
THE BOROUGH OF AUDUBON AND THE GREATER PHILADELPHIA YMCA ("YMCA")
FOR A SUMMER PROGRAM FOR THE PERIOD JUNE 17, 2024 THROUGH AUGUST 30, 2024
TO TAKE PLACE AT THE FRANCIS J. WARD RECREATION AND COMMUNITY CENTER.**

WHEREAS, BE IT RESOLVED, by the Board of Commissioners of the Borough of Audubon, to enter into a Contract with The Greater Philadelphia YMCA.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Audubon that the to contract by and between the Borough of Audubon and The Greater Philadelphia YMCA executed from June 17, 2024 to August 30, 2024.

Robert Jakubowski, Mayor

Jeffrey Whitman, Commissioner

Robert O. Lee, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED:

RESOLUTION #2023-167

AUTHORIZING THE APPOINTMENT OF ROBERT CHABOT, INDEPENDENT ANIMAL CARE SERVICES LLC, AS THE ANIMAL CONTROL OFFICER FOR THE BOROUGH OF AUDUBON

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of an Animal Control Officer for the Borough of Audubon for the term of one year commencing January 1, 2024 until December 31, 2024 as :

Robert Chabot, Independent Animal Care Services LLC.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATE :

RESOLUTION 2023-168

**AUTHORIZING THE SUBMISSION OF THE FY2024 AMERICAN
RESCUE PLAN FIREFIGHTER GRANT APPLICATION**

WHEREAS, the Borough of Audubon would like to apply for the American Rescue Plan Firefighter Grant; and

WHEREAS, the Governing Body has chosen to submit application for the grant; and

NOW, THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Audubon that the Borough submit a grant application for the American Rescue Plan Firefighter for FY2024.

Mayor Robert Jakubowski

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Bonnie L. Taft, Borough Clerk

DATED: